

# CITY OF MERCER ISLAND

## COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | [www.mercergov.org](http://www.mercergov.org)



## REVISION/DEFERRED SUBMITTAL FORM

**Site Address** 7911 SE 72nd PL **Permit Number** 2108-084

### CONTACT INFORMATION

Name: Scott McMillen

Phone Number: 425-641-5320

Email Address: scottm@kapplerhomeplans.com

Description of revision:

Shop drawings and structural calculations for a deferred submittal for per-fabricated steel staircase from the main to the upper floor.

Check all boxes that apply

<input type="checkbox"/>	This is a revision to an already issued permit.				
<input type="checkbox"/>	This is a revision or modification to a plan currently in review.				
<input checked="" type="checkbox"/>	This is a deferred submittal to an already issued permit.				
<input type="checkbox"/>	The Proposed Change Increases or Decreases the Project Valuation.				
	Updated Valuation is Now: \$872,420				
<input type="checkbox"/>	Changes to Building Footprint*	<input type="checkbox"/>	Trees Retained/Removed	<input type="checkbox"/>	Stormwater Revision
<input type="checkbox"/>	Add/Reduce Floor Area*	<input type="checkbox"/>	Changes to Tree Protection	<input type="checkbox"/>	Sewer Revision
<input type="checkbox"/>	Framing Changes	<input type="checkbox"/>	Site Plan Changes*	<input type="checkbox"/>	Water Revision
<input checked="" type="checkbox"/>	Structural Changes	<input type="checkbox"/>	Changes to Hardscape*	<input type="checkbox"/>	Rockery/Retaining Wall
<input type="checkbox"/>	Other				

\* include updated Site Development Worksheet w/ submittal

Instructions:

1. Consider how the revision impacts the architectural, structural and civil plan sets.
  - a. Updated all affected plan sheets and cloud changes.
  - b. Merge updated plan sheets into a single pdf file.
  - c. Bookmark each sheet with sheet number and description. Ie: A1 – Site Plan
2. On page two of this form, list each sheet number that has changes and briefly describe those changes. Provide additional sheets if necessary.
3. Review associated City Forms and update as needed. Ie: an updated Site Development Worksheet or Residential Fire Area Square Footage Calculation may be required.
4. Upload this form along with the revised plans, and any relevant forms or supplemental documents to the File Transfer Site. See instructions for the upload on page two.

**FTP SITE INSTRUCTIONS**

- A. Please upload to the File Transfer Site <https://sftp.mercergov.org> (user name: guest, password: eplan)
- B. Click on the inbox to open
- C. Create a new folder (use your permit number or project address as the folder name)
- D. Click on your new folder to open
- E. Upload the files into the new folder

Indicate each sheet number that has changes and briefly describe changes that were made:

Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	
Sheet #	

**ALL CHANGES TO PLANS MUST BE INDICATED WITH CLOUDS**